**The employee bearing this letter has responsibilities related to their employment at (Enter your company name) and is authorized to perform essential work per section 1-E of the state order.**

**Farmers and farm workers are classified as Essential Business** according to the Department of Homeland Security guidance document updated April 17, 2020: *“Advisory Memorandum on* [*Identification of Essential Critical Infrastructure Workers During COVID-19 Response”*](https://www.cisa.gov/publication/guidance-essential-critical-infrastructure-workforce?fbclid=IwAR3zadzMnxv2MRSVqar_G6rGLCt4huE-STZxsy2c9DDztVa0a_4gKl2LACA)*,* and are therefore allowed to continue performing work per section 2-S of the state executive order to shelter/stay at home which references this federal guidance.

**State Order Section 2-E:** Agricultural operations and farms, including food cultivation, livestock, cattle, poultry and seafood operations, transportation of agricultural products, livestock auctions, feedlots, dealers and brokers of livestock, farmer’s markets, feed stores, repairers and suppliers of agricultural equipment, gas, diesel and petroleum suppliers, companies involved with aquaculture, horticulture, **and chemicals, including pesticide, herbicide, and fertilizer producers and distributors**, forest products businesses, including those involved in forestry operations, logging, manufacture of lumber and paper products; meat processing facilities, rendering facilities and transporters, feed processing facilities, veterinary services.

**DHS Memorandum referenced in Section 2-S of the state order:** Employees of companies engaged in the production, storage, transport, and distribution of chemicals, medicines, vaccines, and other substances used by the food and agriculture industry, **including seeds, pesticides, herbicides, fertilizers, minerals, enrichments, and other agricultural production aids**

**Please continue to allow our employees access to necessary work locations in order to perform their services.** Access includestravel and commuting, movement related to customer pick up or employee delivery of product, movement related to management inspections insuring employees are strictly adhering to company policies on COVID-19, and other necessary tasks.

Thank you in advance for your cooperation. Please contact me directly with any questions.

**Company owner/name**

**Phone Number**